

Presented by: Channy Lee

Administration Manager



OPS FORUM SPONSORS







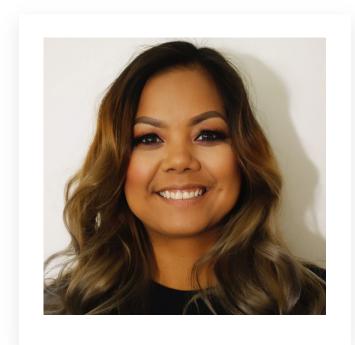






Channy Lee

Administration Manager



Channy Lee is responsible for health benefits administration, process analysis, and system improvements. She began her career at UnitedAg in 2000 as a Billing Representative, and has served in several increasingly responsible administrative roles in various departments. Channy brings to her position strong technical skills and a extensive knowledge of UnitedAg's benefits administration and processes.

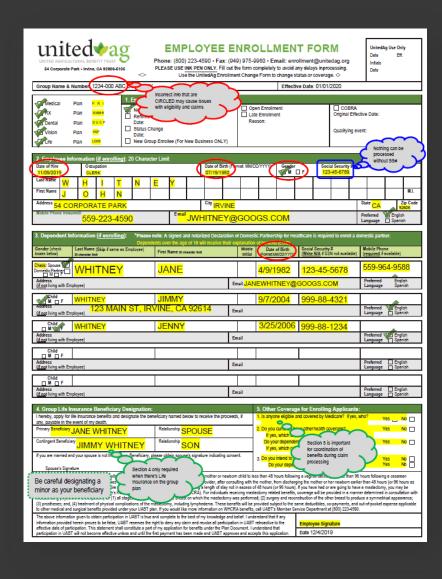


cslee@unitedag.org



UnitedAg, Irvine Corporate office





Enrollment Application

- Important Information
- **COB** Info
- **W**aiver
- Life Beneficiary
- **Signature**
- Change Form





Eligibility Qualifications

Initial Enrollment – When new or re-hired members have met the waiting period requirement established by their employer; a qualified member's enrollment application must be submitted within 31 days of the effective date of eligibility.

Open Enrollment — This enrollment period must be established with our Underwriting Department first. During this period, members are allowed to make changes to their enrollment status. These changes must be submitted within 31 days of the open enrollment effective date.

Marriage – A spouse is qualified to be added to the member's policy effective the date of marriage. The request to add must be submitted to UABT within 31 days of the marriage date. Any birth child(ren) of the spouse, who would be considered as the step-child(ren) of the eligible member can be added onto the member's policy with the same effective date as the spouse (birth certificate of step-child(ren) will be requested).

Birth of Child – If adding a newborn to a member's plan; the newborn must be added within 31 days of the birth. We will need a copy of the child's birth record; either an official birth certificate or the hospital's complimentary birth record.

Domestic Partnership – A domestic partner is qualified to be added to the member's policy following the initial request and no later than 31 days from the date on the required notarized affidavit. Any birth child(ren) of the domestic partner, who would be considered as the step-child(ren) of the member can be added onto the member's policy with the same effective date as the domestic partner (birth certificate of step-child(ren) will be requested).

Loss of Prior Coverage – A member and/or their dependents who submitted a waiver of benefits form at the time of the initial enrollment period, are eligible for coverage after the initial enrollment date if proof of "Loss of Prior Coverage" is submitted. The request to add must be submitted within 31 days of the loss of prior coverage. The effective date will be the 1st of the month following the date the coverage had been lost. Proof must clearly state the name of previous carrier, eligibility period, and names of the members on the previous policy. (Please note, Identification Card from the prior carrier is NOT sufficient proof of prior coverage.) If no waiver form was previously submitted for UnitedAg's records, the member and/or their dependents will need to wait until the group's open enrollment to enroll.

Eligibility



Event Qualifications

New Marriage, Birth, Loss of Coverage

• Do not wait for documents



Dependent Coverage

Name, DOB & SSN



Late Enrollments



COBRA Administration

No Cost to Groups

3rd party Admin

Monthly invoices

Open Enrollment

3rd party Form



Federal vs CAL-COBRA

- 2 % or 10% to participants o Depend on groups size
- Who's eligible?

Still Connected to the Group

No life



Invoicing Administration





Invoicing Timeline

- Default Date
- Basic and Detail Format



Payment Timeline

- 3 Courtesy Notices
- 10% Late Fee



Questions?



Please type your questions into the chat window.



Upcoming Events



Health Chats Webinar Topic: Heart Health

Friday, February 21 11:00am



Ribbon Cutting: Turlock Wellness Center

Wednesday, February 26 3:30pm

Turlock, CA



Ribbon Cutting: King City Wellness Center

Thursday, March 26 11:30am

King City, CA



40th Annual Conference "CELEBRATE"

Wednesday, March 18 to Friday, March 20

Maui, HI

To register for these events, visit: www.unitedag.org/events

